

BUILDINGS AND GROUNDS COMMITTEE MEETING

Meeting Date: July 1, 2019

Meeting Start Time: 5:00 PM

Members: Attendance:

Mr. Bruce Schubert, - Chair - Yes

Mr. Dan Barreiro - Yes

Ms. Annette Johnson - Yes

Mr. Steve Megazzini - Yes

Other Participants:

Dr. Norrell, Ann Williams, Jesse Vargas, Craig Welter, Mark Spangler, Mike Perez, Rich Blair, Cayman Cairns - Cordogan Clark & Associates

1. Roll Call
2. Public comments/questions
3. Facility Improvements -Cordogan and Clark
 - a. Progress Report
 - b. Job Site Reports
 - c. Schedule
4. Proposed 2019-2020 Buildings & Grounds Budget
5. (Buddy Bench) Donation - Gates
6. Incident Report
 - O'Donnell
 - Cowherd Drain Tile
 - Oak Park
7. Work Tickets
8. New Business
9. Future Items
10. Closed session, if needed
11. Adjournment

Comments/Questions

NONE

Facility Improvements– Cordogan and Clark

Mr. Welter reported Lighting Improvements work is complete except for EHS and punch list items. Work should be completed by mid July.

Administration and Cordogan Clark has had regular meetings regarding the 5-year improvement plan. Documents will be prepared beginning this month for December bidding. Mr. Schubert inquired if the data from the 2014 EMG reports are still being used. Mr. Welter informed the

Committee the information has been incorporated onto their own documents. The report was used as a baseline for studies.

The Administration Center is moving along. The design and development stage is nearing completion. Documents should be to contractors at the end of September for bidding in October. The July 2020 occupancy is still on target.

Mr. Schubert questioned if options have been discussed regarding the current Administration building. Mr. Welter stated there has been discussion with Dr. Norrell, City of Aurora and Fox Valley Park District regarding options.

Roof Top Unit Replacements are moving along with 3 of the 10 locations completed. Project is expected to be completed on schedule.

Roof Replacements are underway with EHS nearing completion. Work has started at O'Donnell and Hermes to commence after summer school. Project is on target for mid July completion.

Interior Improvements have had abatement completed and are in the next phase for installing ceilings.

Playground Replacement surface scheduling is underway.

Site Improvements at Oak Park and Simmons are moving along. Oak Park should be completed early July and Simmons in early August.

Flooring Replacements are in the construction stage. Abatement should begin 3rd week in July with 7 rooms at Hermes and 1 room at EHS. Hermes was not planned for 7 rooms, however due to cracking and floors lifting, the rooms were addressed at this time. Mr. Schubert questioned why the additional rooms were not identified during the most recent 3-year re-inspection and 6-month surveillances. Mr. Welter stated there was minimal cracking developing and tiles were getting hollow and lifting.

Job Site Reports

Mr. Schubert stated it is hard to determine locations by the pictures. Mr. Welter explained the buildings will be identified in the next report.

Schedule

Mr. Welter reported all projects are currently moving on schedule.

Ms. Johnson stated Mr. Welter will be reporting on the Fox Valley Park District land and boundaries. Mr. Welter stated he will present at the August meeting.

Proposed 2019-2020 Buildings & Grounds Budget

Me. Megazzini reported with the transition of Dr. Williams and himself, they would like to work on the FY20 Budget and bring back to the Committee in August. The budget is based on last years budget and Mr. Megazzini would like more specific details. He also stated it does not

include salaries. The YTD was under budget and a determination needs to be made as to the dollar amount of funding that can be carried over into FY20. Mr. Megazzini does not want to give back dollars if they can be put back into buildings.

(Buddy Bench) Donation – Gates

Mr. Megazzini presented a donation of a “Buddy Bench” from a west side class in honor of a Gates student. The teacher reached out to donate a tree/bush or bench with funds raised by selling bracelets. A bench will be purchased with an inscription plaque. District maintenance staff will secured the bench into school grounds by door #2 and #4.

Committee agreed to accept the donation of the “buddy bench”.

Incident Report

Repairs to the roof at O’Donnell are taking place. As a result of a strong rain, there was roof leakage. Cleanup has taken place with no damage.

Cowherd drain tile has problems with drainage in the back field area. The Park District has spoken to Dr. Norrell regarding possibly moving the field to the East. Once the land boundaries with Fox Valley Park District are determined, a decision can be made. Roof top units will need to be lifted using cranes, therefore, field work will not take place until units are in place.

Oak Park has had incidents with kids jumping down in a pit and turning off the AC switch. Mr. Vargas reported access is gained by climbing down a 12-15 ft. ledge. He also reported there is also a lot of gang graffiti as well. The solution suggested is temporary fencing and then the installation of a removable metal grate.

Work Tickets

Mr. Vargas reported as of 6-3 to 6-28 there were; 310 open work tickets, 90 in progress, 32 new and 158 closed. He reported numerous work tickets were created regarding in-house moves. Mr. Vargas has contacted School Dude and spoke to 2 different individuals. A meeting will be set for a representative to come on site to discuss reporting options.

Ms. Johnson questioned the use of asset panda. Mr. Megazzini reported asset panda will not be used and current software can be utilized.

Follow Up

None

New Business

None

Meeting adjourned 5:35 pm